Dorchester Area Community Land Trust

Minutes of the Extra-Ordinary Board meeting held on Wednesday 25th August 2021 at 5.45pm in the Meeting Room at United Church South Street, Dorchester.

Board Present: Alistair Chisholm (AC), Ian Gosling (IG), Theo Hawkins (TH), Felicity McLaren (FM), Tricia Mitchell (Chair) (TM), and Barry Thompson (BT),

Administration: Paula Harding (PH) – Minute Clerk

	For Action
1) Apologies Apologies were received from Paul Derrien, Steve Watson, Lynda Kiss and Tony Foot. **2) Declarations of Interest** There were no declarations of interest **3) Membership** The following applications for membership had been received since the last meeting: • Tony Foot – Upwey, Weymouth • Joy Parkhurst – Fordington Green, Dorchester • Sally Birley – Great Western Road, Dorchester • Anthony & Amanda Brown – Bincombe, Weymouth The above applications were approved by the board and the secretary will issue the share certificates and membership documents to them as soon as is practical. **4)Disclosure of any transactions with Directors** The Board considered the legal requirements to disclose loans to officers, loans to directors, contracts with directors and similar arrangements and transactions between the company and directors. The directors present confirmed they were not aware of any such transactions or arrangements, which should have been notified to the company and/or should have been disclosed in the financial statements. **5) Letter of representation to the accountants** It was RESOLVED that the draft letter of representation to the accountants be approved and that T Mitchell as Chairman be authorised to sign it. **6) Approval of Annual Report and Accounts** It was RESOLVED that the financial statements and the directors' report thereon for the year ended 31 March 2020 & 31 March 2021, be approved, and that T Mitchell as Chairman be authorised to sign the balance sheet and the directors' report. There being no other business the meeting closed at 5.55pm with notice that the AGM would follow at 6pm	